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## SOUTH THAMES GATEWAY BUILDING CONTROL JOINT COMMITTEE

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**MINUTES** of the Meeting held in the Committee Room, Swale House, East Street, Sittingbourne, Kent, ME10 3HT on Thursday, 6 December 2018 from 10.05am - 11.12am

**PRESENT:** Councillors Julia Burgoyne, (Vice-Chairman), Jane Chitty, Robert Jones and Gerry Lewin (Chairman).

**OFFICERS PRESENT:** Janine Boughton, Kevin Burbidge, Lisa Fillery, James Freeman, Andrew Lawson, Ryan Miles, Jo Millard and Tony Van Veghel.

### 1 APOLOGIES FOR ABSENCE

There were none.

### 2 RECORD OF MEETING

The Minutes of the Meeting held on 20 September 2018 (Minutes nos. 1 – 8) were taken as read, approved and signed by the Chairman as a correct record.

### 3 DECLARATIONS OF INTEREST

No declarations of interest were made.

### 4 URGENT MATTERS BY REASON OF SPECIAL CIRCUMSTANCES

There were none.

### 5 EXCLUSION OF THE PRESS AND PUBLIC

**Resolved:**

***(1) That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 3 and 5 of Part 1 of Schedule 12A of the Act:***

***3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).***

***5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.***

### 6 MONITORING REPORT: SEPTEMBER 2018 TO NOVEMBER 2018

The Director of STG Building Control Partnership introduced the report which gave an overview of the position of the budget and progression against the objectives shown in the Business Plan 2018/19.

There was a discussion around attracting new business.

The Chairman thanked the Director of STG Building Control Partnership for the clear report, and also thanked staff and Members of the Joint Committee for their hard work.

The Director gave the latest update on recruitment for the Director post.

***Resolved:***

***(1) That the report be noted.***

**7 SOUTH THAMES GATEWAY BUILDING CONTROL BUSINESS PLAN 2019-2022**

The Director of STG Building Control Partnership introduced the report which sought agreement to the Building Control Partnership's Business Plan and Delivery Plan (dated 28 September 2018 Version 2), and referral to the Cabinet of each partner authority.

The Director of STG Building Control Partnership thanked all Members of the Joint Committee, the Steering Group, supporting Officers, the Administration, Business and Consultancy Manager and Democratic Services from all authorities for their assistance over the years.

A Member suggested that the document should include tracked changes in future, in order to clearly highlight amendments.

The Chairman suggested information on possible future savings and expenditure could be included as an appendix, and thanked the Director of STG Building Control Partnership.

***Resolved:***

***(1) That the updated version of the Business Plan 2019-2022 be approved and referred to the Cabinet or relevant Committee of each partner authority to approve the Final Draft Business Plan.***

Chairman

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All Minutes are draft until agreed at the next meeting of the Committee/Panel